

# 2014 ESDSWG Meeting, 2013 WG feedback presentations

I hope that everyone is nearly ready for our meeting next week.

Just to let you know that I have recently updated the Day 1 meeting agenda with the running order for the 2013 working group feedback presentations on Monday. We will try to stick with this running order unless there are any major objections.

<https://wiki.earthdata.nasa.gov/display/ESDSWG/2014+ESDSWG+Meeting+Agenda>

A reminder that the feedback presentations should focus primarily on the working groups' achievements over the past 18 months. At the end of your presentation, you should also include a brief overview of your follow-on proposals (if applicable). The 2014 WG proposal announcements should be kept pretty short (1 or 2 slides taking 1 or 2 minutes). The intention is to entice people into attending the breakout sessions on Tuesday rather than give a detailed explanation of the proposal. The detailed proposal discussion will take place during the breakout sessions on Tuesday

## IMPORTANT:

- Please upload a copy of your Day 1 presentation to the wiki prior to the start of the meeting – either to your WG wiki page or the meeting agenda page.
- Add a link to your presentation to the Day 1 agenda table on the wiki (in the column conveniently labeled 'presentation link'). It is likely that the presentations will be remotely controlled and the technician will use these links to pull up the right presentation for each talk. If you plan to present from a wiki page then put that link in the presentation link column.

A reminder that the breakouts for Day 2 will be assigned at the end of Day 1. The length and location of the breakouts will depend on how many people sign up for each proposal at the end of the first day.

Let me know if you have any questions. I look forward to seeing you on Monday.

--Steve