Your HOW-TO Guide



Get some tips on using this template

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Purpose

This section should provide the overall purpose of the HOW-TO Guide. (e.g. intended audience, lesson)

Requirements

• This short section should outline the requirements of the reader to use the guide.

Instructions

1. This section provides step-by-step instructions for the reader to follow to perform the particular act described in the HOW-TO.

Tips & Warnings

• List any particular common difficulties that the reader may come across

Related

- Link to any related HOW-TOs or External Links
- One way to improve this template is by replacing "Related" with either the related-labels or contentbylabel macro